

**Minutes of Martham Parish Council Finance Committee Meeting
held in the Martham Methodist School Room on 23rd April 2008
at 19:30 hrs.**

Those Present:

Councillors: B Carberry; T Gates; M Huke and K Jordan.

No members of the public attended.

Presiding: M Huke

Clerk in attendance: P Dawson

1. Apologies

None.

2. Minutes of Last Meeting

The minutes of the meeting held on 6th February 2008 were AGREED as a true record.

Proposed by Cllr. T Gates, *seconded* by Cllr. B Carberry. *Unanimous*. The Chairman signed the minutes as a true record.

3. Accounts for the year ended 31st March 2008

The Clerk presented the accounts for the year ended 31st March 2008 giving details of the:

- Income & Expenditure Account for the year ended 31st March 2008.
- Balance Sheet as at 31st March 2008.
- Bank reconciliation as at 31st March 2008.
- Supporting notes of explanation.

It was AGREED that these be recommended for adoption by the full Council. *Proposed* by Cllr. K Jordan, *seconded* by Cllr. T Gates. *Unanimous*.

4. The Annual Return 2007-08

The Annual Return for the year ended 31st March 2008 was presented with details of how this had been prepared taking into account internal audit requirements.

Consideration was given to the effectiveness of the present internal audit arrangements which were considered to be satisfactory and it was AGREED that the Annual Return for 2007-08 as presented be recommended for adoption by the full Council subject to an audit check. *Proposed* by Cllr. K Jordan, *seconded* by Cllr. M Huke. *Unanimous*.

5. The Clerk was thanked for providing the clear presentation of accounts.

The next meeting was confirmed as being at 19.30 hrs. on 2nd July 2008.

There being no further business, the meeting closed at 20.03 hours.

Signed.....(Chairman) Dated.....