

Minutes of Martham Parish Council Finance Committee Meeting Held in the Martham Methodist School Room on 4 July 2007 at 19:30 hrs.

Those Present:

Councillors: B Carberry; T Gates; M Huke; P Manifold.

Presiding: M Huke

1. Apologies

It was resolved to accept apologies from Councillor Jordan and the Clerk.

2. Minutes of Last Meeting

The minutes of the meeting held on 4th April 2007 were AGREED as a true record. Proposed by Cllr. T Gates, seconded by Cllr P Manifold. Unanimous.

3. Close of Accounts for 2006/07

The former Clerk was going to provide these figures but was not at the meeting and so it was deferred until the next meeting in October.

4. Review of Assets

The submitted schedule of assets was considered in detail. All the assets were valued. It was noted that maintenance of all assets had been carried out in accordance with the schedule during 2007. It was AGREED to ask the Clerk to contact Allianz Cornhill to verify the insurance needed to cover (37) boundary posts and the notice boards. The Clerk is also to be asked to add office equipment to the schedule. **Action for Clerk.** The revised schedule of assets is attached at appendix 'A'. In future there may be a need to add the bus shelter at Somerton Road and Christmas lights to the schedule.

5. Review of Banking Arrangements

The Committee considered a report on alternative banking arrangements as a result of difficulties contacting the current provider. It was AGREED to stay with the Alliance Leicester Commercial Bank provided that satisfactory Internet Banking arrangements could be set up and that passwords should be held by both the Clerk and Chairman of the Council. **Action for Clerk to arrange Internet Banking.**

The next meeting was confirmed as being at 19.30 hrs. on 10th October 2007.

There being no further business, the meeting closed at 20.02 hrs.

Signed..... Dated.....