

Minutes of Martham Parish Council Meeting
Held in the Martham Methodist School Room on 18 October 2006 at 19:30 hrs.

Those Present:

Councillors:

J Beales T Brookman B Carberry T Gates M Horrocks M Huke K Jordan P Manifold B Wright

Presiding: M Huke

Others: B Cllr J Hudson PC D Cook

Clerk in attendance: Liz Toll /Pat Devlin Together with 5 members of the public.

Apologies:

T Watson B Cllr B Coleman B Huxtable

A letter had been received from Cllr Huxtable regarding his absences and offering his apologies and assuring the Council that his attendance would improve.. It was unanimously agreed that the contents of the letter be accepted. Proposed Cllr Wright, seconded Cllr Jordan.

PUBLIC FORUM

Christine Kirby informed the Council that area by 25 Black Street was badly lit due to the large conifer hedging on the boundary of the adjacent property. The meeting was advised that permission had been granted for a bungalow to be built there and the hedge would then be removed. B Cllr Hudson said that he would speak to the owner of the property and ask him to cut the hedging back.

She also said that it was not possible to walk diagonally across the Playing Field and exit onto Rollesby Road. This would be a permanent situation.

Could the community police officers deal with the parking of cars in Oak Tree Close ie. Wheels on pavements.

Mr M Murrant introduced himself to the meeting and explained that he had applied for planning permission to turn the offices at the rear of Commtech into a funeral home. He said that it was a family run business and was sure that it would benefit the village.

Mr R Watson asked what the Parish Council intended to do about the sign which had been put up on the wall of the old Mace Store. Cllr Jordan précised the correspondence that had passed between himself and Highways which basically said that no offence had been committed but it could possibly be threatening behaviour.

Mrs Brown said that the roads had been swept twice and the drains cleared. The meeting was told that a letter had been received from GYBC about reinstating barrow beats. The hedge had not been cut back in Staithe Road yet. It was explained that due to meetings which had taken place it was possible that the hedge would be removed completely.

Borough Councillors Report

B Cllr Hudson said that he had nothing to report but had taken note of some of the comments made during the public forum.

Police Report

PC Cook reported that the Community Officers were doing a good job and bring contact back to the parishioners. Notices had been issued to vehicles parked inappropriately on Marlborough Green Crescent and also those for sale on the grass verges.

COUNCIL MEETING

Before the meeting opened the Chairman and Council thanked Liz Toll the outgoing temporary clerk for all her hard work over the last six months

Declarations of Interest

B Wright – Allotment holder

Minutes of Previous Meeting

These having been circulated previously were ***Proposed*** by B Wright, ***Seconded*** by T Brookman, Unanimous, and were duly signed as a true record with the following alteration. The striking of the ‘Freedom of Information Act 2000’ paragraph on Page 3

Matters Arising

Scout Hut: A meeting had been held between Cllr Huke, Cllr Jordan and Paul Able and a compromise had been reached on the access. This had been resubmitted to Highways and had been accepted. The information had been forwarded to the Scouts Solicitors for them to draw up a draft sub-lease

CLIP Cllr Brookman holds the key for the Clip Office. They had been unsuccessful in contacting Sue Brady so far but had left a message to say the community contact mornings would commence in November. The voluntary rota was being circulated together with a draft enquiry form.

Newsletter: There was no further progress

Litter Bins: No decision had yet been made. Cllr Huke would speak with Mr Utting but feels there could be a problem over ownership of land.

The Chairman introduced Pat Devlin the new Acting Temporary Clerk

Planning

Planning Applications Received for Parish Council Comments

| Address | Application Type | Comments |
|-------------------------------|--|---|
| 14 Hall Road | Sun room and gge conversion | No objections |
| 3 Rising Way | Dem of kitchen, rebuild with beds over | No objections |
| 21,23,29,35 Damgate Back Lane | Central Heating Storage Tanks | No objections |
| 2 Rollesby Road | Change of Use to Funeral Home | No objections. Cllr Jordan declared an interest |
| 9 Somerton Road | Demolish existing replace with new bungalow and garage | No objections |

Planning permissions granted by GYBC

| Address | Application Type | Comments |
|---------------------------|------------------------------|-----------------|
| 41B River Thurne Cottages | New Boathouse | |
| 41C Riverside | New Quay Heading | |
| 17 Black Street | Side Extension single storey | |

Planning permissions refused by GYBC

| Address | Application Type | Comments |
|----------------|-------------------------|-----------------|
| | | |
| | | |

Minutes of Martham Parish Council Meeting Cont...

Finance

| Item | Net | VAT | Total |
|--|----------------|---------------|----------------|
| Clerk L Harold 3 wks SMP + 2 wks holiday | 504.61 | | 504.61 |
| Liz Toll incl 1 wk holiday | 618.54 | | 618.54 |
| Fast 24 | 16.16 | 2.83 | 18.99 |
| HM Revenue & Customs PAYE | 426.92 | | 426.92 |
| Abbey Memorials | 525.00 | 91.88 | 616.88 |
| BT Service Charge 384390 payable to L Harold | 25.53 | 4.47 | 30.00 |
| BT 740863 | 126.30 | 22.10 | 148.80 |
| St Marys Church Precept | 650.00 | | 650.00 |
| Secret Gardens Grass Cutting | 250.00 | | 250.00 |
| Waste Recycling | 99.65 | | 99.65 |
| Coronation Recreation Grnd precept | 4000.00 | | 4000.00 |
| Martham Village Hall | 500.00 | | 500.00 |
| Martham Bowls Club | 500.00 | | 500.00 |
| Paul Orpen Tree in churchyard | 135.00 | | 135.00 |
| Cozens Lighting | 1330.60 | | 1330.60 |
| | | | |
| Section 137 - | | | |
| Norfolk Accident Rescue | 25.00 | | 25.00 |
| Total for October | 9733.31 | 121.28 | 9854.59 |
| | | | |

Finances to be agreed, **Proposed** by T Gates, **Seconded** by M Horrocks, Unanimous with the following amendment: 'An error occurred on the finance section of the September Minutes. It stated that a donation of £25.00 would be paid to Air Ambulance this should have read Norfolk Accident Rescue.

A VAT rebate of £25283.13 had been received and would be paid back to GYBC.

The lighting on the Playing Field football training area was inadequate since the opening of the new play area and it was agreed that the Parish Council should meet the costs of correcting the existing lighting as two of the existing had been condemned. It was noted that Martham Football Club was the main contributor to the lighting costs.

It was further agreed that the quote for cutting back the tree in the Churchyard be accepted. Proposed Cllr Huke seconded Cllr Manifold – unanimous.

Correspondence

- **GYBC Street Cleaning Review**

It is the intention of the Borough to reintroduce barrow-beats in some villages, Martham being one of them. We have been asked to find a secure place for the barrow and equipment to be stored.

It was generally agreed that this would be good for the village and consideration would be given as to where the barrow could be kept.

- **NCC Planning & Transportation**

This letter referred to the Back Lane traffic calming measures. The County Council are still unable to find the monies which should have been paid and have asked Mr Spink's agent to find out whether a cheque was drawn in favour of the County Council.

Cllr Jordan reported that a development had been started but that no monies had been lodged. The county council would be informed by letter.

- **2006 Rural Services Review**

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- **Martham Youth & Community Centre – Rent review**

Letter received acknowledging new rent from 1st January 2006. Will report to client and prepare a memorandum of review.

The necessary repairs were in the hands of the surveyor.

- **Mott MacDonald – 20mph speed limit**

Letter re introduction of 20mph speed limit on Hall Road, Walnut Tree Avenue, Cherry Tree Avenue and Sycamore Avenue.

It was agreed that the Parish Council would support this initiative and Cllr Jordan commented that he thought it was a good start toward speed limits being reduced in the rest of the village.

- **Xmas Tree Lights**

In previous years these lights had been donated by a parishioner who wished to remain anonymous. This year the lights needed replacing and they were unable to do this. The Council felt that new, more modern lights would be purchased and asked Cllr Beales to liaise with the parishioner and agreed a top budget of £200.00 by way of a grant. Invoices were to be made out to Martham Parish Council.

Proposed Cllr Jordan, seconded Cllr Wright – unanimous.

Ponds

Nothing to report

Footpaths

Cllr Gates had spoken to Mr Cossey who has a gate across the path but this is never locked. He has agreed to trim round the gate and cut back no.8 to enable walkers to access the path without having to open the gate.

Posts and signs are being erected.

The council has been informed of another footpath in the village. Cllr Jordan is working on the *Lamas* System which is an overlay which can be used to show the exact locations of things within the area.

A demonstration of the system is being arranged for Friday November 3rd and it was agreed that the Ormesby Parish Councils should be invited to attend. The Clerk will book either the Methodist Room or Clip for that evening.

When purchased all councillors and the clerk would be licenced to run the system on their computers.

Footways/Highways

Cllr Beales reported some potholes. These would be reported to Highways by the Clerk.

There was a great deal of flooding in Low Road outside Rectory Farm. This would be reported by the Clerk.

Repps road bus shelter was complete.

Approval had been given for the erection of the Village Signs. A quote for this work was being sort from Highways. The Clerk would liaise with the Chairman on this matter regarding landowners.

Village Green/Car Parks

The small works committee reported that there was a hole in green at the top of Cess Road. This had been fenced off and been reported by the Clerk to Highways.

The tree had been cut back in the Churchyard (reported by Cllr Wright).

Communications Committee

The Clip surgery had been discussed along with the Health and Safety Policy and the reporting of footpaths. It was thought that it would be quicker if problems were reported directly to the Clerk or Razz. It was accepted that the code of conduct should be more user friendly and that was in hand.

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Representative Reports

Boat Dyke Trust

Advertisements had gone in for new trustee and posters had been put up in the village. Closing date was October 20th 2006. Recommendations would be put to the next meeting.

Allotments

Nothing to report. Only one or two people on waiting list.

Playing Field

A meeting was held on October 17th. A compound was being erected for rubbish. A further quote for litter clearance was being sort from Miracle Cleaning. They had expressed concern over the lighting. The Chairman had met with the Chair of the committee to explore possibility of more efficient use of funds. The committee would consider future invoices being made out to Martham Parish Council in order for the Parish Council to reclaim the VAT element. Enquiries would be made to see whether the same process could be applied to assist the Village Hall.

Youth

Cllr Carberry reported that the Youth Club was now well attended again.

Village Hall

AGM had been held. All officers had been re-elected.

Parish Plan

The thirty-three actions listed in the Parish Plan have been broken down into four separate categories. The status of each is as follows: Completed 52% Part Completed 24% Continuous Improvement 18% Not yet actioned 6%

Recycling

It was reported that a bill had been received for glass recycling.

It was agreed that in future any further items of Representatives Reports would be forwarded to the Clerk to be added to the Agenda.

Items for next agenda

Hemsby Road Bus Shelter

Date and time of next meeting 15th November 2006 at 19.30hrs

At this time the public and press were asked to leave as the council was going to hold an in camera meeting.

There being no further business, the meeting closed at 21:00 hrs.

Signed..... Dated.....

(Previous minutes are also available on the Council Website: www.martham.gov.uk).