

Minutes of Martham Parish Council Meeting

Held in the Martham Methodist School Room on 15 March 2006 at 19:30 hrs.

Those Present:

Councillors: J Beales B Carberry T Gates M Horrocks B Huxtable K Jordan P Manifold S Warnes T Watson B Wright

Presiding: M Huke

Others: PC D Cook B Cllr J Hudson

Clerk in attendance: Lisa Harold and Elizabeth Toll Together with 8 members of the public.

Apologies:

B Cllr B Coleman

PUBLIC FORUM

Guest Speaker: Mr Peter Nash – Youth Service N.C.C

Mr Nash gave a brief update on the work of the Youth Service in the village. He stated that there were 2 Youth Workers currently based at the playing field Youth Club, he mentioned that progress was being made with the problems that existed there. N.C.C. had grants available for organisations. He congratulated the parish council on the developments for the playing field. A representative of the Youth Service team could be contacted at the Flegg High School on Wednesdays during term time or by using their web site at www.norfolkblurb.co.uk

Mrs Brown questioned the responsibility of the litter bin emptying at Oak Tree Close and the play area of at the playing field, Borough Cllr Hudson would approach GYB Services.

Mr Wensak of Polehouse Nurseries raised concerns relating to the continued Fly Tipping at the entrances of his business. Cllr Huke thought this would be an opportunity to accept the invitation of the recently appointed Service Delivery Manager of GYB Services (Mr Ian Barnett). Cllr Manifold accepted the invitation to meet with Mr Barnett and the clerk would reply accordingly for Cllr Manifold to be contacted direct. Mr Wensak also mentioned the flooding of Low Road, the chairman said this had already been brought to the attention of Highways by County Councillor Cartiss at a previous meeting when Councillor Cartiss stated that at the time it was down to the current budget situation – but this work would go ahead as soon as possible together with Black Street.

Borough Councillors Report

Cll Hudson gave his full support on the decision to appoint Mr Gunther Young of HKB Wiltshires as solicitors to handle the parish council's legal matters. This would replace the Borough Council Legal Dept.

Police Report

PC Cook had nothing to report. He agreed to meet with Mr Wensak of Polehouse Nurseries re the Fly Tipping problems. The chairman asked PC Cook for additional policing at the new play area from 17th April.

COUNCIL MEETING

Declarations of Interest

T Watson, B Wright – Allotment holders. K Jordan as Treasurer of Martham Music For All which was to be discussed under Section 137 donations.

Minutes of Previous Meeting

These having been circulated previously were *Proposed* by J Beales, *Seconded* by B Wright, Unanimous, and were duly signed as a true record.

Matters Arising

Wildflower Meadow on the Green:

Cllr Jordan and Cllr Huxtable had recently met with Mrs Meakin, the section suggested would be near the trees adjacent to the Surgery and continuing up to Mr Moores property. Mrs Meakin agreed that she would do further investigations into external advice on her return in approximately 2 months time.

Removal of Ducks:

The Clerk had applied for a licence from DEFRA and was awaiting confirmation of a date for the inspection. Clerk advised this licence would be free of charge.

Archive Storage:

Cllr Wright had visited the vicarage to inspect the cabinet offered but found it to be rather small for what was required. Cllr Wright had a large metal lockable cabinet that he could exchange for the one offered by the vicar. It would be necessary to confirm with the village hall committee for their approval to place the cabinet at the hall. Should the vicar request the return of the cabinet Cllr Wright would be happy to do so.

Smees Land:

The clerk had contacted Borough Revenue's Dept., and it was confirmed that there was no rateable charge applicable for the Smees as this was generally land used for grazing. The Parish Council would be the managing agents. Proposed K Jordan, seconded B Wright, all in favour to sign the licence agreement.

Playing Field Registration:

Cllr Huxtable had been informed by Borough Council that it was not necessary to register the Coronation Recreation Ground as Deeds were held proposed Cllr Huke, seconded Cllr Carberry to review in 6 months time whether to proceed with the registration, all in favour.

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Appointment of HKB Wiltshires Solicitors:

A letter had been received from Mr Gunther Young of HKB Wiltshires, South Quay, Gt Yarmouth confirming that for the foreseeable future they would be able to act as solicitors for the Parish Council, charges would be for their services when commissioned to deal with something specific.

Bottle Banks & Shoe ReCycling:

Cllr Beales had progressed the acquisition of a shoe bank to be set up on the village car park and not at the village hall as originally considered (a letter had been sent notifying the village hall chairperson of this decision). GYB Services were agreeable for the parish to take over the bottle banks situated at the village car park and the Victoria P.H and a thank you had been expressed via Cllr Gates to Mr Steve Hart licensee of the Victoria for his co-operation. The Parish Council were also entitled to claim the recycling credit money from County Council, a letter had been forwarded but to date no reply had been received by Cllr Beales. A recycling centre on Staithe Road open space could be considered when the area is up and running as discussed at February meeting .

Staithe Road Leases:

Cllr Jordan had a meeting with the Scouts representative whereby it was apparent that access would be required over the open space part of land. Sub Lease was being drawn up by solicitors. The chairman said that plans for the building were ready to be submitted. It had been agreed that the parish council would submit the plans as the building would be owned by the Scouts Group and they would be responsible for any lettings.

2006 Tenders and Contracts:

Would be discussed in camera after Public Forum proposed Cllr Huke seconded Cllr Watson, all in favour.

Clerk Maternity Leave:

The chairman welcomed Mrs Elizabeth Toll as temporary relief clerk for 6 months to cover the maternity leave of the permanent clerk Lisa Harold.

Rent Review Community Centre:

It was considered that the rent applied was inadequate and due to the bad state of repair of the Community Centre it was felt that N.C.C were in breach of their maintenance contract. It was proposed by Cllr Huke seconded Cllr Carberry that a working party consisting of Cllrs Jordan, Wright and Watson review the lease and bring recommendations to the April meeting, all in favour.

At this point Cllr Huxtable left to attend another meeting.

Parish Plan Monies:

There was a balance of £269.29 currently being held in the account in conjunction with the Parish Plan which had originally been donated by local businesses. Proposed Cllr Huke seconded B Carberry to review in 6 months time, all in favour.

Winding Up of Charities:

A letter dated 7th February 2006 had been received from the Charity Commission confirming that the charities known as Martham Poor's Allotment, William Rising Martham Widows' Charity and Martham Educational Charity had been removed from the Register of Charities, proposed Cllr Huke seconded Cllr Carberry that Mrs Tracey Roofe should be thanked for work in relation to this, all in favour.

Parish of Martham CD Rom:

A sample CD Rom had been received from Land Management Information for consideration to purchase. The CD consisted of aerial photography and Ordnance Survey mapping of the parish, the chairman felt this would be very useful with Planning Applications and a service to the villagers and local business in general. Cllr Jordan had already located the web site and maintains that it would be an asset. The clerk was requested to order at a cost of £550.14 plus VAT for a 3 year subscription, proposed Cllr Manifold seconded Cllr Huke, all in favour.

Planning

Planning Applications Received for Parish Council Comments

Address	Application Type	Comments
9 Coronation Avenue	Rear Extension	No objections
33 Staithe Road	Rear Extension	No objections
28 Staithe Road	Front Extension	No objections
Jasmine Cott, Staithe Road	Conv Barn to dwelling & Dble Gge	No objections
Hall Farm Hall Road	Change of use to carpentry business	No objections
Rectory House Repps Road	Extension to provide games room	No objections
Flegg High School Somerton Rd	Change of use from Agric to Play Fld	No objections
Barn at Hemsby Road	Change of use from rural to residential	Request restrictions to retain character & request registering as listed building
Rear of 33 Staithe Road	Construction of bungalow	Building line too far forward & out of keeping

Planning permissions granted by GYBC

Address	Application Type	Comments
Charmurly Damgate Back Lane	Convert Garage to bedroom	
Barn adjacent to Manor Farm Hse	Change of use from barn to garage	

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Back Lane		
<i>Planning permissions refused by GYBC</i>		
Address	Application Type	Comments
Adj 5 Station Gdns Repps Road	New bungalow & garage	

Section 137

Martham Music For All: The chairman allowed Cllr Jordan to remain but not take part in the debate or vote.:
A donation of £100 be made from Section 137 monies. Proposed Cllr Huke seconded Cllr Carberry all in favour.

Finance

Item	Net	VAT	Total
Clerk net pay	£374.02		£374.02
Clerk pension	£98.25		£98.25
Clerk electricity	£4.80		£4.80
Internet	£15.99		£15.99
Village Cleaner net pay	£171.00	£29.97	£200.97
Signs of Times (Artwork)	£154.00	£26.95	£180.95
CD Rom Land Management Info Service	£552.26	£96.27	£648.53
Section 137 – Martham Music For All	£100.00		£100.00
Total for March	£1470.32	£153.19	£1623.51

Finances to be agreed, Proposed by P Manifold Seconded by B Carberry, Unanimous .

Correspondence

Cllr Jordan expressed his concerns regarding late delivery of the Agendas for the Environmental Forum meeting at GYBC.
Clerk agreed to write to GYBC to ask for more advance notice of meetings.

An invitation had been received for 2 councillors to attend the opening of the bowling green at 2.00pm on the 11th Jun e.

Ponds

Nothing to report

Footpaths:

The Footpath Officer had reported back on the discussion he had with Mr Mannall of Rose Farm and reaffirmed the existence of the right of way through his property and the need to allow free access at all times. Although Mr Mannall wanted to put up a gate across the entrance Cllr Gates reported no gate had yet been put in place. A new footpath post was needed at Hall Road and Common Road (Repps Road end)

Footways/Highways

NCC Planning & Transportation had confirmed they had no recorded rights to Rowan Road therefore, they do not maintain this road. Cllr Watson requested that the white lines to the village pedestrian crossing be re-painted as a matter of urgency.

Village Green/Car Parks

A revised quotation amounting to £896.50 had been received for a total of 22 posts measuring 6 x 6.

A quotation for the repair to the car park was pending. However, the Co-Op had offered to donate 50% of the cost up to a maximum of £2000.

Grays Funfair had requested the use of the Green for a period of 5 days 27th/28th/29th30th April and 1st May, proposed Cllr Wright seconded Cllr Carberry to charge £150 this year, 5 for 3 against 2 abstentions carried

A letter dated 15th February had been received from Mr & Mrs Nicholas-Jago and forwarded to Mr Cadge (Special Commissioners for the Green)

Representative Reports

Village Hall

Cllr Manifold reported that a commemorative plaque in memory of Mr Pearson would be unveiled on 31st March at 7.30pm at the Village Hall and all parish councillors were welcome.

Anglian Water Working Party:

Cllr Manifold reported that all Anglian Water tanks in Hall Road are now working. There were ongoing investigations re the pumping into Ormesby Broad.

Medical Centre:

Cllr Manifold attended a recent meeting and reported that due to problems with the signing of leases etc., there would be a delay with the opening of the Centre. However, it was also mentioned that there would be an additional 2 doctors plus a locum during the holiday season to be available for visitors.

Boat Dyke Trust

Cllr Jordan reported that there was still problems with vandalism at the Staithe. The latest report was of waste oil being spilled as a result of vandalism. Police and Environment Agency are investigating.

First School

Cllr Watson reported that when the merger occurred there would be redundancies, this was obviously a worry to the staff at both schools.

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Allotments

Cllrs Wright and Watson reported that the hedge had been trimmed and that all allotments had been let. They suggested that the 17 ½ allotments should be let as a bulk for £125 per year for a 2 year contract payable in advance. Proposed Cllr Jordan seconded Cllr Manifold to accept this, all in favour

Luncheon Club

Cllr Watson reported that there had been a meeting where it was decided that a Club would be run on Fridays as well as Tuesdays from April 21st. The club had been closed recently due to refurbishment of the toilets. He passed on the sad news of the passing of Mrs Anona Fakes warden of Grove Road sheltered accommodation.

Coronation Recreation Ground:

Minutes of the Committee meeting and AGM held on Tuesday 24th January had been circulated to all.

Cllr Watson presented plans for possible changing room improvements at the Pavillion. The chairman asked to be kept informed with this project.

Transport

Cllr Beales had provided an update which had been circulated to all this included information on transport to the new medical centre. However, if a bus shelter was required the Parish Council would be responsible for its funding and installation.

New Village Entrance Signs:

The artwork was on display. Proposed Cllr Gates, seconded Cllr Huke to approve this and give the go ahead for the signs to be produced, all in favour. The sites for the signs had been agreed with Highways, a sign would be placed at Repps Road, Somerton Road, Rollesby Road and Hemsby Road.

CLIP:

It was reported that as from June all paid workers would be made redundant, it was hoped that the Centre would be manned voluntarily from then on. Cllr Carberry agreed to withdraw the printed copies of the Parish Plan as soon as possible.

Play Area Restoration Scheme:

A large drawing was presented of the final scheme and it was reported that work would be commencing on 27th March with an opening date of 17th June. The Borough Council had agreed to forward 106 monies from the Avenues development to fund the additional expense for a climbing wall. Proposed Cllr Huke, seconded Cllr Manifold to use the 106 monies in this way, all in favour. Cllr Jordan pointed out that the total cost of the refurbishment had been covered by grants from 106 money and not one penny had come from the rate payers of the parish.

Items for next agenda

Management of Bowls Club

The next item being discussed in camera the public left at 21.57 hrs

Signed..... Dated.....

(Previous minutes are also available on the Council Website: www.martham.gov.uk).