

Minutes of Martham Parish Council Meeting

Held in the Martham Methodist School Room on 21 September 2005 at 19:30 hrs.

Those Present:

Councillors:

J Beales T Gates M Horrocks M Huke K Jordan P Manifold S Warnes T Watson B Wright

Presiding: M Huke

Others: PC D Cook

Clerk in attendance: Lisa Harold

Together with 6 members of the public.

Apologies:

B Carberry B Huxtable B Cllr J Hudson B Cllr B Coleman

PUBLIC FORUM

Christine Kirby reported that footpath number 15 on the Parish Council footpath map had been obstructed by an electric fence. The Clerk was asked to report this to the footpath officer at Norfolk County Council.

A blind person had reported that the road outside the doctors surgery was badly potholed making it dangerous for pedestrians especially those with impaired sight, it was agreed that this problem should be addressed as soon as possible. This person had also queried the provision of suitable footpaths to the new medical centre, Cllr Manifold reported that Shirley Weymouth, Clerk to Hemsby Parish Council, was making arrangements with highways for the provision for such and also bus pull in lanes.

Police Report

The Chairman requested an update regarding the large number of burglaries in the village the previous week. PC Cook reported that 2 people had been arrested shortly after the incidents, one of which had been eliminated from the inquiry the other had been remanded in custody and charged. One other person had since been arrested and charged, some property had been recovered, some was still missing.

Cllr Warnes alerted PC Cook to the mounting problems regarding traffic on the corner at Somerton Road. School parking was now occurring on both sides of the road and her concern was increased by the amount of large farm vehicles coming out from Church Farm onto the corner. She was also concerned that this problem would be further increased by the traffic being diverted onto this road when the Hemsby Bridge work would be done. PC Cook said he would investigate the possibility of Traffic Cones being placed in the area to prevent parking for the duration of the works.

COUNCIL MEETING

Declarations of Interest

T Watson, B Wright – Allotment holders.

Minutes of Previous Meeting

These having been circulated previously were **Proposed** by T Watson, **Seconded** by P Manifold, Unanimous, and were duly signed as a true record.

Matters Arising

Repps Road bus shelter- Cllr Watson reported that there had been no further major problems with this area and Cllr Beales had received no further complaints. It was agreed that this would be reviewed in 2 months time.

Tourist Information Board- Permission had been given to the Parish Council by Alan Carr Head of Tourism at GYBC to use and maintain the board. Repairs had been done and the board was now ready to use. Cllr Beales volunteered to look after the board and place notices in it. It was proposed Cllr Huke seconded Cllr Gates that signs saying "Village Information" should be placed on both sides at the top all were in favour, the small works party were asked to deal with this.

Archive Storage at Village Hall- This was to be discussed at the next Village Hall committee meeting on Friday 23rd September, it was therefore deferred to the next meeting. Cllr Manifold agreed to ask Marshall Brooks for the total cost of replacing the locks so that the Parish Council could reimburse him as previously agreed.

Civil Contingencies Act- Cllr Manifold explained the complexity of this form and was awaiting further information. He would bring a draft to the next meeting.

Village Hall Fences and Security Measures- The plan to install high fences to the front of the property had been shelved. Roller shutters had been installed on the front entrance and metal doors to the Pearson Room.

Spring Bulb Planting on The Green- The Chairman read out a letter from Mrs Meakin (who could not attend the meeting due to being on holiday) which explained the importance of an ancient village green and her views against the green being planted with spring bulbs and lavender bushes. He also read out a similar letter which had been signed by over 60 residents of the village.

Cllr Warnes asked for clarification regarding the planting of lavender bushes on the green outside the Clip office. She explained that the plan which she had been given only showed bulbs being planted around the bases of trees

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and on the small green outside the chip shop. She explained that she had voted in favour of this scheme but would not vote in favour of lavender bushes.

The Chairman explained that there had been some confusion over the lavender bushes. He explained that the bulb planting scheme, as detailed on the plan, had been voted in favour by the Parish Council to be funded by the ponds budget. The lavender bushes project was a separate plan which the gardening club was hoping to raise funds for and would be brought to the Council at a later date for approval. He went on to explain that the planting of bulbs was in response to the Parish Plan findings which indicated that nearly 60% of those which responded would like to see more colour in the village centre. It was suggested that at the third season after planting, if the majority of the public were still not happy with the spring bulbs, they could be removed. Another vote was taken to ensure that the Parish Councillors were behind the scheme, all were in favour. Cllr Huke stated that the schools were going to participate in the planting of the coop verge.

Cllr Manifold asked that it be noted that Mrs Meakin's letter contained some inaccuracies pertaining to facts about the green.

Litter Picking- It was proposed Cllr Jordan seconded Cllr Wright that the quote from Miracle Cleaning be accepted at a cost of £9.50 per hour for 2 hours per week to litter pick the main areas of the village centre, all were in favour.

Standing Order Adjustment- It was proposed Cllr Manifold seconded Cllr Watson to accept the change to the Standing Orders to reflect that no August meeting would be held unless specifically needed. All in favour.

May Fair- A working party was formed in order to formulate a feasibility report. Cllrs Manifold, Horrocks and Warnes agreed to set a meeting date as soon as possible.

Yearly Projects- It was agreed that priority would be given to Staithe Road Public Open Space, to be dealt with the Play Areas Working Party, the Playing Field rejuvenation to be dealt with the working party set up to progress this and the Martham Guide to be dealt with by the Information Working Party. It was agreed that these items would be added to the representative report list to be dealt with at the end of each meeting.

Youth Centre Rent Review- It was proposed Cllr Manifold seconded Cllr Gates to allow the County Council to undertake the rent review in December 2005, all in favour.

Sme Management Agreement- It was agreed that due to the fee for the licence not having been detailed and further clarification being needed on certain points that this be held over to the next meeting and the Clerk be asked to contact GYBC for further information.

Planning

Planning Applications Received for Parish Council Comments

Address	Application Type	Comments
46 Black Street	Single storey extension	No objections
10 Merriman Road	2 storey side extension	No objections
85 Staithe Road	Alter and extend, new car port	No objections
2 Welbeck Avenue	Conservatory extension	No objections
Flegg High School	5 mobile classrooms	No objections
4 Sidney Close	Replacement conservatory	No objections
3 Acacia Avenue	Side extension	No objections

Planning permissions granted by GYBC

Address	Application Type	Comments
Flegg High School	5 mobile classrooms	
4a Somerton Road	Rear porch	
21 Sycamore Avenue	Conservatory	
12 Sycamore Avenue	Conservatory	
85 Repps Road	New toilet, entrance and oil tank	
Martham Playing Field	2 mobiles for changing rooms	
85 Staithe Road	Alter and extend, new car port	
Clarkes Farm, Staithe Road	Convert outbuildings	
Adj 1 Grove Farm Cottage	Divide land to provide building plot	
2 Bailey Close	First floor extension over garage	
Rectory House, Repps Road	Detached garage and gym	
West Flegg Middle School	Extend tarmac area for car park	
Land at White Street	Demolish cottages, erect 3 terraced hses	

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It was noted that at Willow Way a hedge had been planted where planning permission had been refused to place a wall. The Clerk had notified the planning department.

Section 137 monies- It was proposed Cllr Manifold seconded Cllr Watson that £25.00 be given to Macmillan Cancer relief, all in favour. It was proposed Cllr Jordan, seconded Cllr Huke that £25.00 be given to the Great Yarmouth CAB, all in favour.

Finance

Item	Net	VAT	Total
Clerk net pay August	389.11		389.11
Clerk pension August	98.25		98.25
Clerk electricity August	4.80		4.80
Clerk net pay September	501.60		501.60
Clerk pension September	122.82		122.82
Clerk electricity September	6.00		6.00
PAYA 3 mths	644.12		644.12
Caretaker advert	51.20	8.96	60.16
GYBC Election expenses	129.86		129.86
Skippers stationery	92.36	9.74	102.10
Internet Aug and Sept	32.66		32.66
J Hudson footpath signs	77.28		77.28
SSAF signs	218.20	38.19	256.39
J Breen Internal Audit	49.00		49.00
P Starling Grass cutting	405.00	70.87	475.87
P Pike footpath cutting Aug and Sept	100.00		100.00
Recreation Ground ½ year grant	3750.00		3750.00
Churchyard ½ year grant	600.00		600.00
Village Hall ½ year grant	250.00		250.00
Section 137- MacMillan Cancer relief	25.00		25.00
Section 137 - CAB	25.00		25.00
Total for August & September	7572.26	127.76	7700.02

Finances to be agreed, Proposed by T Gates, Seconded by B Wright, Unanimous .

Cllr Manifold asked for clarification on the exact footpaths which Mr Pike cuts. Cllr Gates agreed to contact Mr Pike to discuss this.

The Clerk was asked to investigate who should actually be receiving the rent for the Youth and Community centre. It was proposed Cllr Beales seconded Cllr Manifold that backup software costing approx £25.00 and broadband connection for £360.00 for 2 years plus modem cost of £50.00 be purchased, all in favour.

It was agreed to hold the budget meeting on Wednesday 5th October 2005 at 7pm in the Methodist School Room.

Correspondence

It was agreed that a speaker from the Office of Patient and Public Involvement forums be invited to the November meeting.

A letter had been received from MP Tony Wright requesting details of the funds applied for to fund the Playing Field project, the Clerk had responded to this.

A change of licence holder notice had been received from Lucas and Wyllys solicitors. The new licensees for the Victoria Inn were Maria Watts and David Hart.

The Chairman reported that many emails were being sent directly to him. One had been received regarding the ownership of the old Mace store on the green, it was agreed that the Clerk should reply to this as being unable to help. Rising Way parking problems had been reported and the Chairman had sent an email back stating that this was a highways issue. Another email raised concerns about fires on the allotments and the Chairman had emailed the sender following investigations by the allotment working party stating that allotment holders had been asked not to have fires over weekends or in high winds.

Ponds

Nothing significant to report.

Footpaths

Cllr Gates had visited Mr London and reported that there were 2 more footpaths now on the master map. It was agreed that a new batch would be rolled out soon. Mrs Kirby had reported to Cllr Beales that when she had recently

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walked a footpath near to Polehouse Nurseries/ Common Road a resident there had told her there was no right of way. The Clerk was asked to write to Mrs Kirby to assure her that there was a footpath there.

Cllr Warnes asked that the Byway Open to All Traffic signs be chased up for Pratts Loke.

Cllr Horrocks reported that a footpath sign on footpath number 15 could not be seen. It was agreed that Mr Hudson contact her directly so that she could point this out to him and remedial action taken. It was also reported that the footpath sign to footpath number 20 had been obscured by the sharp corner signs, the Clerk was asked to get this moved.

Footways/Highways

New bus timetables had been received for the duration of the works to Hemsby Bridge, these were given to Cllr Beales.

A site meeting had been held at Back Lane to discuss a traffic calming scheme for the area. It was agreed that a 20mph speed restriction should be imposed and it was agreed that a meeting should be arranged with highways to discuss this.

A letter had been received from Mrs Burchell of 22 Damgate Lane raising her concerns regarding the speed limit down the lane which was only 1 car wide. It was agreed that this be discussed with highways during the site meeting for Back Lane.

Cllr Watson reported that the weeds growing on the footways at Hyrne Close needed attention.

Village Green/Car Parks

Martham Churches Together had asked for permission to use the green for Christmas eve carols. There were no objections to this.

Representative Reports

Boat Dyke Trust

Minutes of the meeting dated 4th August 2005 had been received and copied to all. It was reported that Trustee Matt Williams' term of office would expire at the end of December. It was agreed that Cllr Jordan should ask him if he wished to continue in his appointment.

At this point, the time being 10.00pm the Chairman asked that Standing Orders be moved to allow the meeting to continue beyond this time, seconded Cllr Manifold, all in favour.

First School

Nothing to report.

Allotments

It was suggested that information regarding bonfires on the allotment be added to the allotment agreements for next year. The allotment committee agreed to discuss this further.

Playing Field

A change to the constitution had been made to allow more grants to be applied for. The Dog Fouling bylaws were being progressed. Grant applications for the play area were still ongoing.

Youth

Clip youth meeting pending.

Village Hall

The Youth Café was now open on Friday evenings.

Luncheon Club

Nothing to report.

Transport

Norwich Bus station was now open.

Village Signs

Awaiting information regarding the sites, a meeting was pending.

Items for next agenda

Cllr Wright had obtained 3 quotes for the cleaning of the War Memorial, it was agreed that these would be put on the Budget Meetings agenda.

Cess Road/Hyrne Road parking

Asset Register

The public were then asked to leave at 10.05pm as the next agenda item was to be discussed in camera.

Signed..... Dated.....

(Previous minutes are also available on the Council Website: www.martham.gov.uk).