

# **Minutes of Martham Parish Council Meeting**

## **Held in the Martham Methodist School Room on 15 June 2005 at 19:30 hrs.**

### **Those Present:**

#### *Councillors:*

J Beales B Carberry M Huke B Huxtable K Jordan P Manifold B Wright M Horrocks

*Others:* B Cllr B Coleman

Clerk in attendance: Lisa Harold

Together with 7 members of the public.

### **Apologies:**

B Cllr J Hudson T Watson T Gates S Warnes PC D Cook

### **PUBLIC FORUM**

Mrs Brown forwarded a copy of the letter which she and her husband had sent to the Borough Council complaining about the litter in the village. The Chairman thanked her for the time taken to contact them and explained that the Parish Council had also been in correspondence with them over this issue.

A member of the public informed the Parish Council that a petition had been sent to the Borough Council about the state of number 25 Black Street. The Chairman explained that this was an issue which could not be dealt with by the Parish Council though they shared the concerns of those who had signed the petition. Borough Councillor Coleman went on to explain that this issue was being dealt with through the courts and that the tenant had been given notice to quit.

#### ***Borough Councillors Report***

The Borough Councillor had nothing significant to report. He was asked by the Chairman if the Borough Council could write a letter of support for the Play Area project. Cllr Coleman agreed to liaise with Cllr Huke to arrange this.

#### ***Police Report***

PC Dick Cook had sent his apologies. The Parish Police meeting had been arranged for Wednesday 22<sup>nd</sup> June 7.30pm at the Methodist School Room. Inspector Hooton and Chief Inspector Grimmer were hoping to attend. Cllr Huke forwarded his apologies for this meeting as he would be on holiday.

### **COUNCIL MEETING**

#### ***Declarations of Interest***

T Watson, B Wright – Allotment holders.

#### ***Minutes of Previous Meeting***

These having been circulated previously were ***Proposed*** by K Jordan, ***Seconded*** by B Carberry, Unanimous, and were duly signed as a true record.

#### ***Matters Arising***

##### Litter Picking Village Centre

The Scouts had offered a one off litter pick in the village to help raise funds for the new Scout hut. Cllr Huxtable proposed that this was accepted, seconded Cllr Jordan, all in favour. The Clerk was asked to liaise with Cllr Huxtable to arrange a suitable weekend for this to take place.

##### Staithe Road Leases

Cllr Jordan reported that 2 allotments at the Staithe Road site had formal agreements. Most present agreed that the Borough Council should have stated that there were 2 sitting tenants when the lease for the land was discussed. Cllr Huxtable had spoken with Mr Knowles, the allotment holder, who had agreed to give up the allotment at the end of the growing season. It was proposed Cllr Huke, seconded Cllr Wright that Cllr Huxtable liaise with the tenant to agree a termination date, this to be followed up with a formal letter from the Clerk. All were in favour. The Clerk was asked to include in this letter a thank you for the hedge trimming which Mr Knowles had done at the site.

##### War Memorial Cleaning

Cllr Warnes had gone to clean the memorial to find that marigolds had been planted and was concerned about uprooting them with excess water. It was Proposed Cllr Huke, seconded Cllr Carberry that the cleaning should go ahead as planned with any marigolds damaged being replaced. All in favour.

##### ***Street Map***

Cllr Watson had forwarded a request for a street map for the Clip window as many visitors asked where certain streets were in the village.

It was agreed that Cllr Carberry would ask the Clip if the old Tourist Information board could be used for this and report to the next meeting.

##### ***Repps Road Bus Shelter***

Cllr Huke reported that this had been cleaned and metal items removed since the Annual Village Meeting. There was a litter problem as it seemed that the bin there was not big enough. Cllr Carberry reported that most evening a motorcycle was parked in it. Cllr Beales had friends who lived opposite the shelter who were constantly disturbed by events in the shelter. Vandalism was a common occurrence. Cllr Manifold reported that every morning the area was littered with rubbish and at one point the youths in the bus shelter were stoning cars. It had been reported by parishioners that they would rather walk into the village than use their closest bus stop at Repps Road. It was agreed that the Clerk forward these comments to the Police prior to the police meeting on Wednesday 22<sup>nd</sup> June. Cllr Huxtable suggested removing the side panels to the shelter as a measure to deter youths from using it as a meeting place. It was agreed to discuss this in 2 months time.

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### Medical Centre Busses

The Clerk had circulated a copy of the minutes dated 17<sup>th</sup> July 2002 in which the Chairman had stated that a bus service to the new medical centre would be considered if the need was highlighted. Cllrs Manifold and Beales had attended the Medical Centre meeting and reported that no provision had been made for transport to the medical centre. It was agreed that until the centre was up and running and the need for transport was evident no provision could be made.

### Environmental Policy

Cllr Huke explained that as part of the application for funding for the play area the Parish Council needed to adopt an Environmental Policy. A draft had been circulated which read as follows:-

“Martham Parish Council attaches importance to matters relating to the environment and will strive to meet environmental regulations, laws and codes of practice, as applicable.

Martham Parish Council will seek to address any impact on the environment of our activities through sustainable procurement and conserve resources through efficient use and planning.

Martham Parish Council will, as part of its environmental strategy, promote the responsible recycling of waste wherever possible and will minimise waste and recycle materials wherever possible.

Martham Parish Council will, wherever possible, ensure suppliers recognise the need to recycle their products. Martham Parish Council will always strive to maintain and improve open spaces and renewable resources.”

It was proposed Cllr Huke, seconded Cllr Huxtable to adopt the policy. All were in favour. The Clerk was asked to forward copies to the Boat Dyke Trust and the Playing Field Committee and to the web master.

### Partnership Working

A letter had been received from the Borough Council regarding the possibility of the Parish Council taking on some facilities e.g. Cleaning of toilets from the Borough Council. Some Parish Councillors and the Clerk were against this idea due to the amount of extra work it would put upon the Council. It was proposed Cllr Huke, seconded Cllr Wright, to send a representative to future meetings with the Borough in order to gain more information. All were in favour.

### Planning

#### Village Development Limit

Maps had been circulated to all regarding 4 sites for possible future development which at present were outside the Village Development Boundary limit. The Parish Council strongly objected to any further developments within the village due to school overcrowding, drainage and sewerage problems and further stresses and strains on infrastructure. It was noted that the East of England plan recommended no further development in Greenfield villages. Cllr Jordan pointed out that in Section 2 page 15 of the Parish Plan, it was the opinion of the village as a whole that no further development should occur within the village. It was proposed Cllr Manifold, seconded Cllr Horrocks that objections should be forwarded to the Borough Council. All in favour.

#### Planning Applications Received for Parish Council Comments

Address	Application Type	Comments
Clarkes Farm, Staithe Road	Convert outbuildings to offices	No objections
48 White Street	Porch to front	No objections
West Flegg Middle School	New car park and netball court	No objections
12 Sycamore Avenue	Conservatory	No objections
54 Hall Road	Conservatory	No objections

#### Planning permissions granted by GYBC

Address	Application Type	Comments
31 Rollesby Road	Garage and side store	
Martham Surgery	Temp use of porta cabin	
Moregrove Farm	Single storey dwelling	Change to previous application

#### Planning permissions refused by GYBC

Address	Application Type	Comments
41 Staithe Road	Demolish dble garage erect single storey dwelling	Out of character

### Finance

Item	Net	VAT	Total
Clerk net pay	388.85		<b>388.85</b>
Clerk pension	98.24		<b>98.24</b>
Clerk electricity	4.00		<b>4.00</b>
PAYE	327.05		<b>327.05</b>
Computer Virus Protection 1 year	24.00	5.04	<b>29.04</b>
Internet	15.99		<b>15.99</b>
ENTA Sub	5.00		<b>5.00</b>
SSAF No parking signs	96.90	16.96	<b>113.86</b>

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Item	Net	VAT	Total
J Hudson Bus shelter repairs	180.50		<b>180.50</b>
P Starling Grass cutting	540.00	94.50	<b>634.50</b>
P Pike footpath cutting	50.00		<b>50.00</b>
Planning Application Play Area	67.50		<b>67.50</b>
Frame for footpath map	15.27	2.67	<b>17.94</b>
<b>Total for June</b>	<b>1813.30</b>	<b>119.17</b>	<b>1932.47</b>

*Finances to be agreed, Proposed* by P Manifold, *Seconded* by J Beales, Unanimous.

The Clerk submitted the financial figures for the year ended 31<sup>st</sup> March 2005 ready for internal and external audit. These were accepted. Proposed Cllr Jordan, seconded Cllr Manifold all in favour.

### **Correspondence**

A letter had been received from the Play Area working party asking for a letter of support to aid the grant application. Proposed Cllr Jordan, seconded Cllr Huxtable that this should be done. All in favour.

### **Ponds**

Cllr Huke explained that the pond committee would like to use pond funds to plant around the ponds with the help of the gardening club. Proposed Cllr Jordan, seconded Cllr Manifold that this should be explored by the committee and they should report back to the Council. All in favour.

### **Footpaths**

The footpath officer reported that the flag at the top of the post at the village hall end of the Oddfellows Path was missing. Mr London had contacted the Parish Council to report that 2 paths were missing on the new footpath map. Cllr Gates to be asked to contact Mr London.

It was agreed that quotes should be obtained for replacing the stile at the Staithe Road end of the Moregrove to Staithe Road footpath with a kissing gate.

### **Footways/Highways**

Highways had written agreeing to paint 2 more "SLOW" signs on the road approaching the bend on Somerton Road. However they did not see the need for reducing the speed limit from 30mph. They had agreed to install SLOW signs at the approach to the Zebra Crossing and the Hemsby direction sign on the green was to be reinstated.

A letter had been received from Mrs Gymer regarding the flooding on Black Street which had resulted in her being soaked when a car drove through the flood at speed. It was agreed to write to highways and County Councillor Cartiss demanding that remedial action be taken.

Complaints had been received about the small area outside the door to the Church Hall on White Street. This area was becoming increasingly overgrown impeding access to the post box. It was agreed that the Clerk should write to the owners asking for remedial action to be taken.

An email had been received from Highways regarding the Back Lane traffic calming scheme stating that as no money was available to implement this scheme a meeting between highways and the parish council would not be held. The Clerk was asked to write to County Councillor Cartiss and Highways to reiterate the need for such.

### **Village Green/Car Parks**

The hedge was to be trimmed in the coming week.

The bottle bank rubbish remained a problem and a management program was needed in the future. The car park marking had been done and the green had been reinstated to a satisfactory condition by BT.

### **Representative Reports**

#### *Boat Dyke Trust*

Still trying to find a replacement Clerk.

#### *First School*

Nothing to report.

#### *Allotments*

All well, signs all installed.

#### *Playing Field*

The Music for All festival had been a success with £1000 being donated to the East Anglian Air Ambulance, £1500 to the Play Area and approx £2000 to cover costs. It was agreed to send a letter of congratulations to the organisers.

Minutes had been received and circulated to all from the Playing Field Committee, they were looking into funding for an extension to the changing rooms.

#### *Youth*

Currently there were 3 paid Youth workers at the Youth Club, for how long it was unsure. They had been funded by the NYCS. The Youth Café would be closed for the foreseeable future on a Thursday due to poor attendance.

#### *Village Hall*

It was reported that the CCTV had been abandoned on Police advice. Plans were being discussed to fence around problem areas.

It was at this point that the Chairman asked that standing orders be moved to allow the meeting to continue past 10.00pm. proposed Cllr Huxtable, seconded Cllr Wright all in favour.

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*Luncheon Club*

Nothing to report.

*Parish Plan*

It was noted that the Parish Plan Archives were still at the Clip. It was agreed to put this on the next agenda, and for Councillors to bring suggestions for storage of these to the next meeting.

*Transport*

There was a new revised bus timetable with busses running ½ hourly.

*Village Signs*

Due to workloads this was on hold at present and the committee reported that regrettably this would not be finished in time for the Carnival as originally hoped.

*Medical Provision*

The emergency surgery system was being removed on a Tues and Wednesday afternoon to revert back to an appointment service. Some surgeries would be closed on some afternoons. The shortage of doctors remained severe, minor accident surgery had been removed and all incidents were now referred to JPH. It was agreed to write to the Primary Healthcare Trust asking for funding so that this service could be reinstated with a copy to Dr Gibson. It was hoped that the new medical centre would be open in the spring.

Cllr Beales asked for help over the Carnival weekend and stated that the Carnival Crew would be standing down after this years carnival. She asked if anyone would like to take it over.

The time being 10.15pm the public were asked to leave as the next item was to be discussed in camera.

***There being no further business, the meeting closed at 22.25 hrs.***

Signed..... Dated.....

(Previous minutes are also available on the Council Website: [www.martham.gov.uk](http://www.martham.gov.uk)).