

Martham Parish Council
Minutes of Finance Committee Meeting
Wednesday 5th October 2005 7pm Methodist School Room

Present

Cllr Huke, Manifold, Carberry, Jordan and Gates
Lisa Harold Clerk

Cllrs Beales and Watson in the public seating as they were not members of the Finance Committee. No other members of the public were present.

Cllr Watson informed all present that Mr Cecil Pearson, a long standing member of the Village Hall Committee had passed away. All 7 Councillors present agreed that flowers should be purchased and sent to the funeral.

The Chairman began by stating that the layout of the accounts needed some consideration and that a comprehensive list of assets held by the Parish Council needed to be compiled. It was agreed to discuss this a later date. It was also suggested that the Finance Committee meet once every 3 months to ensure that the distribution of reserves and funds held was being done correctly.

Churchyard Cutting - St Mary's Church wardens had applied for a £1500 grant for the 2006/07 year. It was decided to award a grant of £1300 which was a £100 increase on the previous year.

War Memorial - Quotes had been obtained to professionally clean and maintain this with the 2 most reasonable being around £600 to £700. It was agreed to budget £700 for the coming year to include planting.

Bus Shelters - There was a substantial balance remaining in reserve for this. It was agreed to budget £600 for the coming year and to move any balance left at the end of 2005/06 to General Maintenance Fund.

Open Spaces:-

Playing Field – There was a £500 balance brought forward from previous years. It was agreed to budget £7500 for the coming year but to pay the Playing Field Committee £8000 in order to hand over this outstanding balance.

Village Green – It was agreed to budget £3000 which was a £1000 increase on the previous year in order to carry out some filling on areas of the green in addition to the usual cutting.

Litter - £1000 was budgeted for the coming year to cover the new contract payments. It was agreed to move any remaining balance of this account at the end of 2005/06 to the General Maintenance Fund.

Car Park – There was a large balance on this account. It was agreed to budget an additional £1000 for the coming year, which would hopefully, together with the brought forward balance, pay for resurfacing to the co op car park. (It was hoped that the work could be done at the same time as the Playing Field Car Park.)

Ponds – A further £2000 was budgeted.

Village Hall – It was agreed to give a grant of £1000 to help towards bringing a room up to standard spec.

Play Areas – An additional £1000 was budgeted to cover the Staithe Road area improvements.

Footpaths - £1000 was budgeted with the committee agreeing that a review of cutting arrangements was needed.

Allotments - £500 was budgeted which, together with the income generated for lets, was hoped would cover maintenance.

Signs – The Working Party dealing with the new village entrance signs had requested £750 towards the cost. It was decided to allow them to use the £822 money in reserves set aside for notice boards.

Clerks Salary - £9000 was budgeted for which remained constant with the previous year.

Office Expenses - £250 was budgeted for.

Information Technology - £850 was budgeted for.

Election Expenses – It was agreed to transfer the balance held in reserves in this account to the IT reserve.

Section 137 - £400 was budgeted for.

Bowls Club- It was decided to award a grant of £1000 towards the costs of installing the toilet block.

Meeting costs - £200 was budgeted for.

Accountancy and Audit - £300 was budgeted for.

Subscriptions – Due to a large amount in reserves only an additional £50 was budgeted for.

Insurance - £850 was budgeted for in line with previous years.

Cllr Travel - £50 was budgeted for as a large balance was held in reserves.

Legal Fees- An additional £1000 was budgeted for which together with the £1000 in reserve was hoped would cover the green issue fees and emergencies.

With the above budget set Concurrent Functions grants for 2006/07 would be £17300 in comparison with £14900 for 2005/06 and non concurrent for 2006/07 would be £17450 in comparison with £16200 for 2005/06.

Social Club Accounts had been received and it was agreed that these should be discussed at a future Finance Committee meeting.

All present agreed that the budget should be forwarded to the next full Council meeting for approval.