

Minutes of Martham Parish Council Meeting
Held in the Martham Methodist School Room on 20 October 2004 at 19:30 hrs.

Those Present:

Councillors:

Chairman: T Woodward J Beales B Carberry T Gates M Huke B Huxtable K Jordan P Manifold V Nicholas-Jago T Watson B Wright

Others: B Cllr J Hudson

Clerk in attendance: Lisa Harold

Together with 5 members of the public.

Apologies:

PC D Cook

PUBLIC FORUM

Miss Janet Peachey of the Norfolk Rural Community Council had been invited to speak about funding for community projects. She spoke briefly about the following grants available:-

Local Network Fund – Available to enhance amenities for children and young people (£250 to £7000) but cannot be applied for by the Parish Council. Application would have to be made form another committee.

Rural Projects Fund – Available to fund 50% of a project up to £1500.

Community Chest Fund run by Community Connections- may be a source for play equipment monies.

Broads and Rivers Community Chest Fund - available to improve the environment for sustainable tourism and may be available to fund notice boards etc.

BIFFA awards - new fund and available for environmental projects.

She mentioned that Tilney St Lawrence had received £26,000 from the Community Chest Fund and they had a page on their website which explained how they went about getting this grant. Janet went on to explain that before any application for a grant is made it is essential that a comprehensive cost analysis and plan is drawn up. Norfolk Voluntary Service have a grant finder who may be able to help with finding grants available for certain kinds of projects. The Chairman thanked Miss Peachey for the information she had supplied and explained that certain groups in the village would benefit from the funds available.

Public

Mrs Moore reported that another person had fallen on the footpath beneath the trees on Black Street, this time sustaining serious injury. She also reported that the repair made to the road outside her house had not made drainage any better.

Mrs Brown reported that the footpath to Thurne Rise was very uneven and had grass growing through it in places. She also reported that the bench near the telephone box on the green was broken.

Mrs Sparks reported that Low Road continued to flood, Cllr Jordan explained that this was on the Norfolk County Councils list of works to be done in the not too distant future.

Mr P Able of the scouts asked when the lease for the land at Staithe Road would be signed. Councillors Jordan and Manifold explained there was a query with one of the leases which would be cleared up shortly and then they would be signed. They asked that a copy of the plans of the proposed scout hut be forwarded to the Parish Council.

Borough Councillors Report

Cllr Hudson had nothing to report.

COUNCIL MEETING

Declarations of Interest

T Watson, B Wright – Allotment holders. J Beales – Youth Café.

Minutes of Previous Meeting

These having been circulated previously were *Proposed* by P Manifold, *Seconded* by K Jordan, Unanimous, and were duly signed as a true record.

Matters Arising

Small Works – It was agreed that in future a time scale would be given for any small works to be done and that the contractor would be asked to confirm that the work would be done within it.

Cllr Woodward had been in dialogue with both parties regarding the Repps Road bus shelter repairs and was waiting to hear from Mr Nichols before the matter could be drawn to a close. Cllr Watson asked that a small contribution to Mr Nichols be made to thank him for his effort. Proposed Cllr Huxtable that when an invoice was received from Mr Nichols it should be left to the Chairman and 1 other to decide whether it would be reasonable to pay and if so to issue a cheque, seconded Cllr Nicholas Jago, all in favour.

Finance Working Party Budget Meeting

Minutes of this meeting had been circulated to all. The budget had not yet been set for 2005/06 due to further information required from the Playing Field Committee, St Mary's Church and the Bowls Club. A further meeting incorporating these

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people had been arranged for Thursday 4th November 7.30pm at The Clip. The completed budget would then be presented at the November meeting.

Planning

Planning Applications Received for Parish Council Comments

Address	Application Type	Comments
Hall Farm, Rollesby	Microlight club	MH to list comments and send to BC
27 Staithe Road	2 detached bungalows	No objections
26 Black Street	Double garage	No objections
12 White Street	Change shop to garage	No objections but to retain current appearance

Planning permissions granted by GYBC

Address	Application Type	Comments
8 Deepdale Ave	New conservatory	No objections by MPC
57 Marlborough Green	Rear extension	No objections by MPC
24 Willow Way	Extension	No objections by MPC
11 Maple Close	Conservatory	No objections by MPC
35 Oak Tree Close	Detached garage and car port	No objections by MPC
10 Marlborough Green	Side extension	No objections by MPC
7 Marlborough Green	Garage extension	No objections by MPC
1 Repps Road	Conversion of roof space	No objections by MPC

Approval of reserved matters by GYBC

Address	Application Type	Comments
41 Staithe Road	New dwelling and garage	No objections by MPC

Finance

Item	Net	VAT	Total
Clerk net pay	575.84		575.84
Clerk pension	108.60		108.64
Clerk electricity	5.00		5.00
Clerk telephone	52.92	9.26	62.18
Skippers - stationery	38.41	2.61	41.02
Internet	22.24		22.24
Cllr Huxtable mileage allowance	10.61		10.61
Mr Fields footpath/driveway maintenance	1000.00		1000.00
Village Hall ½ year grant	500.00		500.00
Playing Field ½ year grant	3500.00		3500.00
Churchyard ½ year grant	600.00		600.00
P Pike footpath cutting	26.50		26.50
Mel's the Man Repps Road bus shelter repair	189.20	33.11	222.31
Section 137 - Rock Cafe	25.00		25.00
Total for October	6654.32	44.98	6699.30

Finances to be agreed, **Proposed** by K Jordan, **Seconded** by B Huxtable, Unanimous.

Correspondence

The Chairman was seeking further advice regarding the need for Councillors to declare membership of the freemasons and other associated bodies. Will clarify at the next meeting.

Ponds

Nothing to report.

Footpaths

Nothing to report.

Footways/Highways

Cllr Gates reported that hedge at no.5 Oxford Way was overgrowing the footway. Clerk to write a letter to ask for it to be cut back.

It was agreed by all that a report listing all outstanding works regarding highways should be compiled by the clerk so that all Councillors are aware of outstanding works. The Clerk asked that all Councillors give their input to make this work and to ensure it is kept up to date.

Cllr Huxtable reported that he had spoken to the builders on Repps Road who had stated that the footway had been dug up by the power supply company in order to install power cables to the new property. The Clerk had spoken to the company who had

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now moved the screens back from the road but had still not reinstated the footway. The Chairman had phoned the architect who had promised that steel footplates would be placed over the footway for safety, Chairman to speak to architect again. Top of Cess Road "No long vehicles" sign light broken and the give way lines on the road at Mustard Hyrn Farm have worn away.

It was proposed by Cllr Nicholas Jago that a meeting be arranged with the police, Norfolk County Council and all other interested parties to address the traffic speeds through the village, this was seconded by Cllr Huxtable, all were in favour. Cllr Woodward to arrange a daytime meeting between these parties. Cllr Jordan pointed out that the speed of traffic through the village was a main concern highlighted in the Parish Plan.

Village Green/Car Parks

Nothing to report.

Representative Reports

Boat Dyke Trust

The bin was still not being emptied. There would be an open meeting of the trust at the social club on 11th November from 7.30pm onwards, all welcome.

First School

The first meeting had been held and all seemed to be OK. There was a problem regarding a tree which was overhanging school property which stood in the churchyard. The headmistress, Mrs Bird, had tried to contact the church to ask that this be lopped for Health and Safety reasons but had received no reply to date. This to be discussed at the finance meeting which one of the churchwardens will be attending. There was nothing to report regarding the merger of the two schools.

Allotments

A quote had been received from Mr Debbage to cut the hedges at a total cost of £150.00 with an additional cost of £25.00 per hour (max 6 hours work anticipated) to cut the top of the hedge on the Council house side. P Starling to be asked to pile the cuttings using his own equipment ready for disposal. Clerk to write to Mr Debbage to accept this quote and work to be carried out in January. Clerk to write to Mr Quirke to decline his quote which was much higher.

Mr Tooke had been parking an untaxed vehicle on his allotment. Clerk to write letter referring to section 5f of the allotment agreement which states that no unusable vehicles should be parked on the allotment.

Playing Field

Cllr Huxtable apologised but due to holidays he had not yet arranged a meeting but would do so in the near future.

Village Hall

AGM to be held on 22nd October, nothing else to report.

Luncheon Club

A meeting to be held on Tuesday 26th October, Councillors Woodward and Watson to attend.

Parish Plan

Nothing to report.

Transport

Nothing to report.

Village Signs

A school pack and general public pack had been put together, these would be circulated around the 1st November with a completion date of 30th November. The siting of the signs to be discussed at the next working party meeting, these will possibly be sited on private land. The cost of erecting may have to be borne by the Parish Council.

Items for next agenda

Quality Council Status, Medical Provision in the Village, Car parking on allotments, Ownership of village hall, Skateboard park.

There being no further business, the meeting closed at 22.03 hrs.

Signed..... Dated.....

(Previous minutes are also available on the Council Website: www.martham.gov.uk).