

## Minutes of Martham Parish Council Meeting

Held in the Martham Methodist School Room on 15 September 2004 at 19:30 hrs.

### Those Present:

#### Councillors:

Chairman: B Huxtable J Beales B Carberry T Gates M Huke K Jordan P Manifold V Nicholas-Jago T Watson  
B Wright

*Others:* B Cllr J Hudson B Cllr B Coleman

Clerk in attendance: Lisa Harold

Together with 8 members of the public.

### Apologies:

T Woodward PC D Cook

## PUBLIC FORUM

It was reported that opposite the entrance to Marlborough Green Crescent there was a small manhole cover which was sinking into the road, there was subsidence on the road at 95/97 Repps Road.

### ***Borough Councillors Report***

Borough Councillor Hudson congratulated the Parish Council on the new layout to the minutes, Councillor Jordan stated that feedback was appreciated and should be given if changes needed to be made.

Borough Councillor Coleman reported that the introduction of the wheelie bin two weekly system would be introduced shortly after Christmas. Councillor Jordan requested information regarding the switch over for the website.

## COUNCIL MEETING

### ***Declarations of Interest***

T Watson, B Wright – Allotment holders.

### ***Minutes of Previous Meeting***

These having been circulated previously were ***Proposed*** by V Nicholas-Jago, ***Seconded*** by B Carberry, Unanimous, and were duly signed as a true record.

### ***Matters Arising***

***Smees*** – Cllr Huxtable had met with Mr Woodcock and P Beard of GYBC at the Town Hall to discuss the way forward. The Borough Council will offer the Parish Council a short lease (probably for 25 years) enabling the Parish Council to continue management of the Smees and to collect rents. The lease is expected in November. Copy of draft lease to be discussed at the Parish Council meeting following it's receipt.

***Play Area***- Cllr Carberry reported that a meeting had been held which was attended by Mr Wolsley of Stalham PC, Cllr Jordan, himself and Richard Hudson, to discuss possible layouts using Stalham skate park as a working example. Mr Wolsley had been extremely helpful in providing a comprehensive portfolio. Cllr Watson reported that Mr Ransom of the Playing Field committee was still trying to arrange some grants towards the cost of extensive alterations to the Coronation Recreation Ground.

It was proposed by Cllr Huxtable seconded by Cllr Watson that a liaison meeting be arranged between the Playing Field Committee, the Parish Council Play Area working party and the Borough Council to work together in taking the situation forward. All were in favour. Cllr B Coleman was asked by the Chairman to help where possible, the Clerk is to send him as much background information as possible.

Dog mess stickers – Cllr Huke passed some to Cllr Nicholas Jago who volunteered to install them around the village.

### ***Village Cleaner***

Mr Leslie Brooks had given 1 months notice as village cleaner. Clerk to send a note of thanks with final payslip. It was decided not to employ a replacement at the present time but for all Councillors to report any problems regarding litter in the village centre and to review if necessary.

### ***Anglia TV Filming***

Permission was given for Anglia TV to use the green to film a program for a new television series. Clerk to stipulate that green must be returned to previous condition after filming and that a donation for the use of the green should be made the amount to be determined with Anglia TV. Proposed Cllr Manifold, seconded Cllr Nicholas Jago.

### ***3 Month Trial Period Review of Photocopying Arrangements***

The Clerk stated that the current arrangement of e mailing/sending photocopying to M Print in Great Yarmouth, who then copy and collate as requested, was time and money efficient. It was agreed that this system should continue for the foreseeable future.

## Minutes of Martham Parish Council Meeting Cont...

### Planning

The enforcement notice for the Mushroom farm site was going to appeal. It was agreed that the Clerk should write to the enforcement officer stating that the Parish Council is in full support of the Borough Councils statements and to request a copy of the appeal decision letter.. A copy to also be sent to GYBC. (Deadline 22<sup>nd</sup> September)

The planning application for the repositioning of the fence at 19 Willow Way was going to appeal, clerk to write to the planning inspectorate to request a copy of the appeal decision letter. (Deadline 23<sup>rd</sup> September).

#### Planning Applications Received for Parish Council Comments

Address	Application Type	Comments
52 Marlborough Green Crescent	2 storey side extension	No objection
7 Marlborough Green Crescent	Garage extension	No objection
10 Hyrn Close	2 x 3 bedroom houses	No objection
24 Willow Way	Conservatory extension	No objection
1 Repps Road	Roof conversion	No objection
10 Marlborough Green	Side extension and fence	No objection
35 Oak Tree Close	Detached garage	No objection
41 Staithe Road	New house	No objection
57 Marlborough Green Crescent	Extension to rear conservatory and gge	No objection
8 Deepdale Ave	New conservatory and dormer	No objection
25 Rollesby Road	Raise roof for dormers	No objection
168 Repps Road	Change of use to sell Koi etc	No objection, conditions requested.
Ferry Boatyard	Amend orig. app. Roof level altered	No objection

#### Planning permissions granted by GYBC

Address	Application Type	Comments
2 The Green	ATM	No objection by PC
5 The Green	Shop front to domestic	No objection by PC
25 Rollesby Road	Raise roof	No objection by PC
Flegg High School	Additional porta cabin until 2009	No objection by PC
Damgate Back Lane	Rear and front porch	No objection by PC
11,13,15 & 17 Repps Road	Rear wall	No objection by PC
10 Hyrn Close	2 x new houses	No objection by PC

### Finance(August and September)

Item	Net	VAT	Total
Clerk net pay	772.56		<b>772.56</b>
Clerk pension	169.10		<b>169.10</b>
Clerk electricity	8.00		<b>8.00</b>
Use of CLIP meeting room	5.00		<b>5.00</b>
Photocopying	30.36	5.32	<b>35.68</b>
Internet	64.25		<b>64.25</b>
Skippers stationery	31.54	5.52	<b>37.06</b>
PAYE (3 mths)	547.82		<b>547.82</b>
Village Cleaner net pay (inc holiday pay to leaving date)	176.25		<b>176.25</b>
P Starling Grass cutting	675.00	118.12	<b>793.12</b>
P Pike footpath cutting	100.00		<b>100.00</b>
Additional ins premium	25.62		<b>25.62</b>
J Breen Internal Audit	49.00		<b>49.00</b>
Section 137 – Norfolk Acc Rescue Service	25.00		<b>25.00</b>
<b>Total for August &amp; September</b>	<b>2679.50</b>	<b>128.96</b>	<b>2808.46</b>

Finances to be agreed, **Proposed** by P Manifold, **Seconded** by J Beales, Unanimous.

An invoice from Mel's The Man for repairs to the Repps Road bus shelter had been submitted, however this was not passed for payment and was referred for next months agenda. It was also proposed that next months agenda include discussion on time frames for Small Works. Proposed Cllr Jordan, seconded Cllr Huke, 9 in favour.

### Correspondence

Rev D Bradford had submitted a request for the Parish Council to write a letter in support of St Mary's Church applying for a grant to improve the pathway access from the car park area to the church door. Prop Cllr Jordan, seconded Cllr Huke that a letter of support should be sent as it would benefit parishioners who visited the church. All in favour.

## ***Minutes of Martham Parish Council Meeting Cont...***

The CLIP had offered the Parish Council one third of its window space at £10 per year. This information to be forwarded to the Information Distribution working Party.

Janet Peachey of the Norfolk Rural Development Council had offered to come to a meeting to explain grants to the Parish Council. Clerk to contact to arrange attendance at next meeting.

### ***Ponds***

The pond committee were congratulated on the current appearance of the village ponds. No litter bins had been installed to date at the seats near the main pond but they had been promised by the Borough Council. It had been discovered that the drain for rainwater from the Baptist Chapel roof which leads under the green to the chip shop pond could be damaged and may be the reason for the flooding in the middle of the green and also for it sinking. Pond working party to consider how much to request for next years budget and forward in time for budget meeting.

### ***Footpaths***

Christine Kirby was given permission to speak from the Public Form as she was one of the footpath officers. She reported that the footpath sign opposite the church yard on Black Street was rotten and that the footpath sign at The Rectory at the top of Repps Road needed to be replaced. There was no sign at the footpath from Hemsby Road to Somerton Road (Hemsby Road end).

The footpath over the Wongs had not been cut for some considerable time and the new footpath at Moregrove Farm needed to have the nettles cut back.

### ***Footways/Highways***

There was flooding outside 39 Thurne Rise (this road has now been adopted. At Common Road the new street signs had been taken from the posts and the Deepdale Avenue sign had been graffitied.

At Repps Road where new dwellings were being erected work materials were being stored on the footway and the barriers did not allow pushchair/cycle access. Cllr Huxtable to investigate.

### ***Village Green/Car Parks***

The landlady at the Kings Arms would not allow parking for parishioners at the pub car park. Review in 6 months time.

The pothole near the butchers had been filled and Cllr Watson had inspected the hole on the main green and considered it to be of a non urgent nature.

### ***Representative Reports***

#### ***Boat Dyke Trust***

Nothing to report although the bin installed during the summer was still not being emptied by the Borough Council.

Cllr Huxtable was in the process of registering the Staithe at the top of Damgate Lane and hoped that it could be included in the existing Boat Dyke Trust scheme. It was proposed by Cllr Manifold, seconded Cllr Nicholas Jago that this be completed to allow its management by the Boat Dyke Trust. All in favour.

#### ***First School***

There is to be a meeting on 26<sup>th</sup> September. Cllr Watson had been accepted for a further term as School Governor.

#### ***Allotments***

Some allotments were overgrown, allotment working party to approach tenants and report to next meeting. A quote was outstanding to cut the hedge.

#### ***Playing Field***

The Music for All event had raised £1500 for the playing Field, £1900 to be set aside for next year and £1000 was donated to East Anglia Air Ambulance. A quote to repair the first section of playing field lane had been received for £1000 to £1500 and it was hoped that this work could commence shortly. The cricket club had successfully reformed with many youths using the facilities.

#### ***Youth***

Cllr Carberry and Cllr Huxtable had attended the Youth Club AGM. The meeting had been sombre with 2 volunteers having left the organisation. A minibus is still being organised. Volunteers, as usual, are desperately needed.

#### ***Play Areas***

Ownership of the Scout Hut at Staithe Road had previously been questioned. Cllr Huxtable had enquired with the Town Hall legal department and had been told that if it was a temporary structure, without footings, it would belong to the Scouts. If it had footings it would belong to the landlord, (i.e.GYBC). Cllr Manifold is to try to find a solicitor to look at the draft leases given to the Parish Council by the Borough Council.

#### ***Village Hall***

Nothing to report.

#### ***Luncheon Club***

Nothing to report.

#### ***Parish Plan***

Storage was need for the old questionnaires. Clerk to sort out.

#### ***Transport***

Cllr Beales reported that the meeting in August had been cancelled, she stated that she would be reviewing the transport situation when new winter timetables came into action and would then report to Council.

**Minutes of Martham Parish Council Meeting Cont...**

**Village Signs**

Cllr Manifold had a pack ready for the schools and would arrange a meeting with all concerned shortly.

**Items for next agenda**

Bus shelter/small works, Mel's the Man repair

Speed restrictions through village

Playing Field Road

Budget

Janet Peachey Norfolk Rural Community Council

**There being no further business, the meeting closed at 22.03 hrs.**

Signed..... Dated.....

(Previous minutes are also available on the Council Website: [www.martham.gov.uk](http://www.martham.gov.uk)).

Martham PC